

The Sunbrook HOA

Mountain City Commercial

11/1/2019

[Edition 1, Volume 1]

Welcome to the Sunbrook Condo Owners Association Newsletter

As the board of directors and property management company, we are excited about the direction that the

updates on what is going on in the community, notifications on information that needs to be conveyed to members, as well

As we plan to send this Newsletter out via email, it would be greatly appreciated if you would kindly contact the Management office and provide them with the best email address for you. You can call or email using the below contact info.

Association is moving in. This is the first issue of a Newsletter in which we plan to send regularly, to better communicate with you, the member of The Sunbrook Condo Owner's Association. This newsletter will contain

as stories and tips in regards to rental management and home ownership. Please feel free to contact should you have a request or any ideas for items to be placed in this newsletter. You're feedback would be greatly appreciated.

Association Parking Rules Reminder



IMPORTANT REMINDER:
Please follow the Association parking rules to avoid fines and towing. Below are a few of the parking rules that we would like to emphasize:

- Please **DO NOT**, at any time, park in the townhome driveways (in front of the garages). Violation of this rule will result in immediate towing of the vehicle.
- Do not park any of your vehicles anywhere other than the two parking spots that you are allotted.
- Please leave the visitor parking spots for visitors who will be visiting for 48 hours or less.

Winterizing Your Apartment/Townhome

10 TIPS

If you have not already done so, this is the time to do a small audit in your apartment or rental home to make sure your space has been “winterized”. A surprising amount of wasted energy and costs can be reduced by simply following some basic tips.

These tips will show you how to be more energy efficient to save money and will go a long way to protecting the environment.

1. Close your storm windows.

This is hands down the simplest yet most overlooked way to keep the cold air out. Simply raise your screen windows and lower your storm windows for the extra layer of protection from winter.

2. Open your curtains during the day.

If your windows are facing the sun, let the sunshine in and turn on nature’s heater!

3. Keep doors closed.

If you have a large closet or any other rooms that aren’t heated (and don’t need to be), keep the doors closed to minimize the space requiring heating. This also

eliminates the need to insulate these small spaces.

4. Look for any gaps at bottom of your doors.

You can lose a lot of heat at the bottom of your doors, especially ones with large gaps. You can buy a plastic “door sweep” that runs along the bottom of the door to seal it. You can also use a towel across the bottom of the door is a nice quick fix.

5. Insulate outlets & switches.

Electrical outlets can let a surprising amount of cold air in. You can stock up on little foam outlet gaskets to keep electrical outlets sealed and remove the covers whenever you like and take them with you when you move out.

6. Check your heating system.

Any heating system should be checked out annually to make sure it is running safely and optimally. Check with us to see if there’s anything you need to do for the system to run properly such as changing your air filter at least every three months.

7. Use an at-home window insulation kit.

Consider investing in an at-home

window insulation kit, available at your local hardware store. Such kits allow you to cover windows with clear, plastic layers that you can remove when you move out.

8. Install curtains.

You might be surprised to know that attractive drapes will both brighten your space and add a warm layer between you and the dreary weather outside.

9. Make sure your heat sources aren’t blocked.

This may seem obvious, but make sure your furniture is not blocking any vents or radiators! This can have a big impact on how efficiently your home or apartment is heated.

10. Use the ceiling fan (if you have them).

If you think ceiling fans are just for cooling, think again. If you run fans in reverse, they’ll push warm air downward, to where you can enjoy it.

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